



Minutes of the Meeting of Chevening Parish Council, held at 7.30pm on Monday 11<sup>th</sup> May 2015 at the Recreation Ground Pavilion,  
Chevening Road, Chipstead TN13 2SA

Present:	Mr H Dilley	Chairman
	Mr A Clark	Vice Chairman
	Mr J Branton	Councillor
	Mrs T Dalton	Councillor
	Mr J Eastwood	Councillor
	Mr R Surrey	Councillor
	Mrs L Weavers	Councillor

Apologies for absence	Mrs B Ide	Councillor
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In Attendance:	Mr J London(From item10)	District Councillor
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- 213            **Election of Chairman.**  
Howard Dilley was elected Chairman.
- 214            **Election of Vice Chairman.**  
Andrew Clark was elected Vice Chairman.
- 215            **Co-option of Councillors.**  
Lela Weavers and Richard Surrey were co-opted onto the Council
- 216            **Responsible Financial Officer.**  
John Eastwood was elected as Responsible Financial Officer.
- 217            **Election of Committees and Representatives.**  
Representatives of other posts were elected as shown in appendix 1.
- 218            **Apologies for Absence.**  
Cllr B Ide.
- 219            **Declarations of Interest.**  
Howard Dilley declared a personal interest in the planning application to replace the street light at 33High St Chipstead as he had written it.
- 220            **Minutes of Previous Meeting.**  
The minutes of the meeting held on 13<sup>th</sup> April 2015 were agreed.
- 221            **Questions from the Public**  
The Chairman said that the cost of the allotments of £60 pa from the Chevening Estate was passed onto the allotment association.  
  
The post of Parish Clerk had been advertised in the Sevenoaks Chronicle and at the Annual Assembly. Eight applications for the post of had been received.
- 222            **Open Spaces**  
a) The Chairman reported that the land south of the Lake had Japanese knotweed again and that he would treat it.  
b)Cllr Clark said there was nothing to report as the Playground had been refurbished with new equipment. Cllr Dalton was asked to get a suggested check list from the suppliers of the equipment for future use.



c) The new playground had now been opened and Cllr Dalton was thanked for all the hard work she had done to bring this very successful project to a conclusion.

d) It was decided not to rebate the footballers for the cost of pitch hire earlier in the year.

e) **Steve Tate's letter re Sailing Club Road.**

He stated that he didn't expect answers tonight, more of a discussion exercise. The Chairman went through the points and suggested that we may consider installing wooden posts to prevent parking on the riverside verge. Steve Tate suggested 3m apart to permit cars to reverse out and still prevent parking, as far as the first speed bump. The Chairman to obtain quote. Other options include ditches and earth banks. CCTV was mentioned but is very expensive, beyond the means of the Council. Yellow lines may need repainting and possibly parking restrictions for the first three bays. Felt to be unrealistic.

The Chairman made the point that the Parish Council cannot police the users of the road. Steve Tate is happy to assist with such measures as are seen fit, even to the extent of assisting with installation.

223 **Footpath Matters**  
None were reported

224 **Highway Matters**  
a) There were no issues to raise  
b) The Speedwatch equipment had been ordered for £1945 as we had now received the member's grant of £1,000 from KCC.


225 **Correspondence Received and General Issues**  
a) Generally members felt it went well but one member felt that Kent Police could do more to sort out our problems. There was also a request for coffee to be served after the meeting as in previous years.  
b) The Chairman reported that the insurance quote for the coming year was £2089.10 but that the playground equipment had been omitted. It was agreed to accept this quote with an extra £100 if needed for the playground equipment.  
c) Cllr Clark agreed to research and report back on the possibility of doing a Emergency Community Resilience Plan.  
d) Cllr Clarke asked for the proposed seat around the Chipstead sign to be discussed.

226 **Pavilion**  
**This appeared to be in good order but the chairman said he was having to get annual checks for gas electricity and legionnaires disease done as these were not quite up to date.**

227 **Finance**  
a) The receipts and payments were approved as per appendix 2  
b) The statement of internal control was reviewed by the meeting and agreed to without change

228 **Planning Applications**  
a) Applications Granted or Refused and Notices received  
These were read out as in appendix 3. It was also noted that SDC had sent a letter to 87 Chevening Road pointing out their satellite dish needed planning permission.  
b) Appeal and Applications for consideration by the Council  
Planning applications were discussed for consideration. Responses were agreed (See Appendix 4&5)

8<sup>th</sup> June 2015

  
Chairman 8/6/15

<b>List Of Offices and Working Parties etc</b>	<b>11/05/2015</b>		
<b>Position</b>	<b>Incumbents from May 2015</b>		
Chairman	HD		
Vice Chairman	AC		
Finance Working Party	JE(Ch) HD BI TD		
Pavilion Committee	HD(Ch) WM TD		
Parish Plan Implementation Working Party	HD TD JB MR KD PW		
Chevening News Reports	JB		
<b>Open Spaces Special Interests</b>		<b>Footpaths</b>	
Chipstead Common	BI	Area1	LW
Chesterfield Drive	JE	Area2	TD
Chipstead Green	TD	Area3	AC
Land South of Lake	HD	Area4	JE
Recreation Ground	AC	Area5	BI
Bullfinch Close	JB	Area6	HD
Bessels Green	RS	Area7	JB
Burial Ground	HD	Area8	JL
War Memorial	LW		
KALC Reps	HD Ait TD		
J5Slips CPC Observers	HD + BI		
Fort Halstead Working Group	HD + RS		
Fete Committee	LW		
Grievance Committee	HD LW JE		
Appeals Committee	AC BI RS		
Web Site Maintenance	HD		
<b>Other Reps Appointed by Chevening Parish Council</b>			
Lucy Stanhope Charity Reps	AB AE		

Chevening Parish Council

May-15

Cheques paid since April meeting to be ratified

Chq no	PAYEE	Total amount	
22033	Cancelled		
22034	Warners Solicitors	402.00	Chipstead Lake advice
22035	Cancelled		
33036	Cory Environmental	2,133.00	Playground payment
22037	see below		
22038	Ian Fox	50.00	Playground disco
	<b>Total</b>	<b><u>2,585.00</u></b>	

Cheques to be paid in September

22037	KALC Conference	72.00	Clerk conference
22039	Community Development Foundation	5,158.95	Refund of Neighbourhood Plan grant
22040	MDH	1,305.54	Mowing of open spaces
22041	SDC	144.00	Printing for Annual Meeting
22042	SDC	360.00	Litter bins Sailing Club Road
22043	R Marchant & Sons	102.00	Potholes Chipstead Lake
22044	Streetlights	807.55	Column repairs and maintenance contract
22045	Commercial Trading Services	217.42	Maintenance Chipstead Recreation ground
	<b>Total</b>	<b><u>8,167.46</u></b>	

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SE/15/00048/HOUSE	4 Darent Close, Chipstead TN13 2RX	Demolition of existing garage and car port. Erection of a two storey rear extension with a pitched roof to the chruyard with low level extension with pitched roof with	15.01.15	05.02.15	27.01.15	No Comment	Andy Clark	delegated Decision	Granted			9th Feb 15	
SE/15/00067/LBCALT	St Botolphs Church, Chevening Road, Mildura, Baden Powell Road.	The erection of first floor side extension with pitched roof with	18.2.15	9.3.15	2.3.15	Support	John Eastwood	Delegated Decision				9th Mar 15	
SE/15/00229/HOUSE	Southdown House, Park Place, Bessels	removing a modern partition, raising a first floor back to original levels. Erection of a first floor back to original levels. Erection of a first floor back to original levels.	09.02.15	20.02.15	20.02.15	Objection: Proximity to neighbours fence	Howard Dille	PC Meeting	Granted			9th Feb 15	App originally sent to.
SE/15/00278/LBCALT	Southdown House, Park Place, Bessels	removing a modern partition, raising a first floor back to original levels. Erection of a first floor back to original levels.	5.3.15	24.3.15		No Comment	Barbara Ide	PC Meeting				09-Mar	
SE/15/00278/LBCALT	Southdown House, Park Place, Bessels	removing a modern partition, raising a first floor back to original levels. Erection of a first floor back to original levels.	18.2.15	4.3.15	27.2.15	No comment	John Branton	Delegated decision	Granted			15th Mar 15	
SE/15/00319/WTCA	Farm Side, Homdean Road, Chipstead.	reduce the height of 1 Conifer tree by 2m	13.2.15	N/A	N/A	N/A	N/A	N/A				9th Mar 15	
SE/15/00359/HOUSE	Tippuk, Packhorse Road, Bessels Green, Burbil House, 28 Chipstead Park,	Erection of single storey front and rear extensions. Demolition of existing garage, erection of two storey side and	18.2.15	4.3.15	27.2.15	Objection: The Council recommends refusal as the front extension will be within half a	Wendy Metcalf	Delegated decision				9th Mar 15	
SE/15/00370/HOUSE	Burbil House, 28 Chipstead Park,	Demolition of existing garage, erection of two storey side and rear extensions and extension to	6.3.15	25.3.15	10.3.15	No Comment	Lela Weavers	PC Meeting				09-Mar	Read out by
SE/15/00370/HOUSE	Burbil House, 28 Chipstead Park,	Demolition of existing garage, erection of two storey side and rear extensions and extension to	25.2.15	16.3.15	Not currently	N/A	N/A	N/A	Not Valid - Proposed north elevation does			15th Mar 15	
SE/15/00465/WTCA	Chipstead Common, Witches Lane,	cut the height of 2-3 branches of two trees	19.02.15	N/A	N/A	N/A	N/A	N/A	No Objection		24th Feb 15	9th Mar 15	
SE/15/00531/FUL	High Bank And Little Dean, Baden Powell	To change two existing houses attached by a link	7.3.15	27.3.15	10.3.15	No Comment	John Eastwood	PC Meeting	Granted			09-Mar	
SE/15/00537/HOUSE	30 Nursery Place, Chipstead Sevenoaks	Demolition of existing garage and conservatory, erection of a	28.02.15	19.03.15	10.03.15	No Comment	John Branton	PC Meeting				09-Mar	
SE/15/00537/HOUSE	30 Nursery Place, Chipstead Sevenoaks	Demolition of existing garage and conservatory, erection of a	02.03.15	19.03.15			John Branton		Granted			9th Mar 15	
SE/15/00805/FUL	Land North of Parklands 14	Proposed erection of one detached five bedroom dwelling	28.3.15	14.4.15									
SE/15/00949/LBCALT	Home Farm 33 High Street Chipstead	Replacement lamp to listed building	26.4.15	13.5.15	11.5.15	Support		PC Meeting					
SE/15/01007/HOUSE	44 Longmeadow Riverhead TN13 2QY	Conversion of gargaie into habitable space	17/04/2015	04/05/2015		No Comment	Howard						
SE/15/01082/HOUSE	56 Wesrerham Road	Two story rear extension	21.4.15	8.5.15		No Comment	Howard	email					
SE/15/00623/HOUSE	22 Larkfield Road	Erection of single story side extension				No comment			Granted				
SE/15/00163	14 Chipstead Park	Two story extension to rear and single extension over existing garage				No comment			Granted				

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**SEVENOAKS DISTRICT COUNCIL**  
**PARISH /TOWN COUNCIL PLANNING APPLICATION**  
**CONSULTATION RESPONSE**

<b>Reference :</b>	SE/14/03878/FULL
<b>Site :</b>	61 High Street Chipstead Kent TN13 2RW
<b>Proposal :</b>	Retention of no 61 and construction of two houses utilising drive from High Street
<input type="checkbox"/> <b>Support</b>	<b><u>Reasons:</u></b>
<input checked="" type="checkbox"/> <b>Objection</b>	<p><b><u>Reasons:</u></b>  The revised plans have not properly addressed the bulk of the buildings. Despite reducing the buildings from four storey to three story the height of the houses have only reduced by 1 metre. They are still too bulky and not in keeping with the Residential Character Assessment.</p> <p>The entrance to the properties is close to a bend and safe entrance and egress do not seem to have been properly addressed</p>
<input type="checkbox"/> <b>No Comment/ Comments Only</b>	
<b>FROM:</b>	Chevening Parish Council
<b>DATE:</b>	11 May 2015

**SEVENOAKS DISTRICT COUNCIL**  
**PARISH /TOWN COUNCIL PLANNING APPLICATION**  
**CONSULTATION RESPONSE**

<b>Reference :</b>	SE/15/00949/LBCALT
<b>Site :</b>	Home Farm 33 High Street Chipstead Kent TN13 2RW
<b>Proposal :</b>	Replacement of lamp to listed building
<input checked="" type="checkbox"/> <b>Support</b>	<b><u>Reasons:</u></b> Lantern needed to light High St Chipstead
<input type="checkbox"/> <b>Objection</b>	<b><u>Reasons:</u></b> .
<input type="checkbox"/> <b>No Comment/ Comments Only</b>	
<b>FROM:</b>	Chevening Parish Council
<b>DATE:</b>	11 May 2015