

# CHEVENING PARISH COUNCIL

Judith Hayton - Clerk  
16 Beaconfields Sevenoaks Kent TN13 2NH  
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Minutes of the Meeting of Chevening Parish Council, held at 7.30pm on Monday 8<sup>th</sup> June 2015 at the Recreation Ground Pavilion,  
Chevening Road, Chipstead TN13 2SA

Present:	Mr H Dilley	Chairman
	Mr A Clark (arrived 7.45)	Vice Chairman
	Mr J Branton	Councillor
	Mrs T Dalton	Councillor
	Mr J Eastwood	Councillor
	Mr R Surrey	Councillor
	Mrs L Weavers	Councillor
	Mrs B Ide	Councillor
	Mr A de Turberville	Councillor

In Attendance:	Mrs J Hayton	Clerk
	Members of the Public	20

- |     |   | Action                |
|-----|---|-----------------------|
| 229 | <b>Declaration of Interest &amp; Lobbying</b><br>Cllr. Dalton declared an Interest in item 234 f) Parking in Sailing Club Road.   |                       |
| 230 | <b>Minutes of previous meeting</b><br>The minutes of the meeting held on 11 <sup>th</sup> May 2015 were agreed and signed by the Chairman   |                       |
| 231 | <b>Appointment of Parish Clerk</b><br>The Council resolved unanimously the appointment of the new Parish Clerk Mrs J Hayton – on an 80 hour per month contract and pay scale SP30.  |                       |
| 232 | <b>Co-option of a New Councillor to fill current vacancy</b><br>The Council resolved unanimously the co-option of Mr Allan de Turberville onto the Council  |                       |
| 233 | <b>Questions from the Public.</b><br>The questioner asked whether the proposed circular bench for Chipstead was the most cost effective option, and whether a circular seat and table was a better solution.<br>The Council felt having a table and chairs there would not benefit the appearance of the green.   |                       |
| 234 | <b>Open Spaces</b>  |                       |
| a)  | <b>Open Space Inspection.</b> The Chairman confirmed he had treated the Japanese Knotweed at the Sailing Club but that it would require ongoing treatment for a number of years which he would undertake.   | Chairman - ongoing    |
| b)  | <b>Playground Inspections.</b> Cllr Dalton confirmed she had obtained a checklist.<br>The Chairman and Cllr Clark undertook to inspect the playground using the checklist. Concern was raised concerning the stainless steel slide and how warm it got on sunny days. It was resolved to monitor the situation and review at the next meeting   | Chairman/Cllr Clark   |
| c)  | <b>Pitch drainage.</b> Grant has been agreed from Corey. 2 signatories from the Council are required to accept the Grant and be point of contact for the work. The Chairman and Cllr Dalton were agreed as the 2 signatories. Work should begin in the Autumn.  | Chairman/Cllr Dalton  |
| d)  | <b>Visual Tree Safety Inspection Report.</b> Cllr du Turberville mentioned the Yew tree in the Burial Ground which had shed a branch. The Chairman reported he was seeing Treecraft tomorrow to give a quote for the Churchyard and burial ground.  | Chairman              |
| e)  | <b>Use of Chipstead Green for Fetes and BBQs.</b> According to the Bye-laws there should be no tents erected without permission and no fires (therefore no BBQs). The Council confirmed they are happy for events to take place providing there is a named person who is in charge of running any event and that there was adequate insurance in place. It was also resolved that, as these events raising funds for Charity, no fee for using the Green would be charged. Chairman and Clerk to check insurance in advance   | Chairman/Clerk        |
| f)  | <b>Parking in Sailing Club Road.</b> Mr Tate expressed that there may have been some misinterpretation of his concerns. He was not objecting to parking but instead to the lack of privacy afforded by the removal of the original planting. He has planted beech on the Parish Council's land but is concerned that there will be minimum privacy in winter when the leaves have fallen. He would therefore like to replace the beech he has planted with conifers. The following actions were agreed:- <ul style="list-style-type: none"><li>Mr Tate will withdraw the threat of legal action</li></ul> | Chairman/Cllr Weavers |
|     |   | Action                |

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- The Council will contact Mark Stevens Environment Agency concerning what is permitted in terms of planting on the riverbank
- Chairman and Cllr Weavers will meet with Mr Tate and discuss further planting.

A recommendation will be brought to the next meeting (13<sup>th</sup> July)

- g) **Bench around Chipstead sign on Chipstead Green.** The cost for a hardwood bench (plus concrete base) is £2075. The motion was carried by majority vote on condition Mr Hogg contributes 1/3 of the cost.

## 235 Footpath Matters

Concern was raised about a blocked footpath in Dunton Green. Cllr Ide confirmed that the detail needs to be logged on the KCC Right of Way website.

## 236 Highway Matters

- a) There are 2 areas in Chevening which are due for resurfacing.
- b) The double yellow lines on Sailing Club Road are barely visible and need repainting. It was suggested to look at painting all the way up the road where the wheelchair access is. Although the Council is aware these cannot be enforced, it was felt it could be a deterrent.

Clerk

## 237 Correspondence Received and General Issues

- a) **Flood Protection.** Cllr Branton has completed and presented the Flood Protection Plan.
- b) **Lamp Post damage at Home Farm High St Chipstead.** No decision made by SDC
- c) **War Memorials Trust.** Cllr Weavers confirmed a grant of 50% of the cost of the investigative work. The work must be completed by 15-12-15 in order to receive the grant. The contractor has suggested a start date of September. It was unanimously resolved to proceed with the work on that basis.
- d) **Family Fun Day.** Cllr Dalton requested an additional £100 funding to introduce extra crafts for the Fun Day. This motion was carried unanimously.
- e) **Fort Halstead.** Nothing to report.
- f) **Dragon Boat Race.** Cllr Clark updated that there are 19 teams now signed up. He confirmed the payment due to St John's Ambulance becomes payable after the event, not in advance.
- g) **Boundary Review.** Nothing to report
- h) **Affordable Housing.** The Chairman has been approached by developers looking to obtain planning permission. The Council confirmed there was no need for further affordable housing.
- i) **East facing slip roads on M25.** The Chairman received a letter after the agenda was distributed requesting contributions towards the Economic plan. If required Councillors should request as an agenda item at the next meeting.
- J) **Emergency Resilience Planning.** Cllr Clark has met with Brasted Parish who have almost completed theirs and are happy to share their knowledge and expertise.

## 238 Pavilion

The Gas and Electrical safety and PAT testing has taken place. The water check for Legionnaires needs to be arranged.

Clerk

## 239 Finance

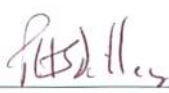
- a) The receipts and payments were agreed as per Appendix 1
- b) Cllr Eastwood confirmed the Council faces a deadline of 30-6-15 to have the accounts signed off and agreed by them. It was agreed that an additional meeting will be held on 29<sup>th</sup> June for this purpose. Clerk to arrange.

Clerk

## 240 Planning Applications

59 High St Chipstead. Appealed – failure of SDC to make decision.  
Tippuk Packhorse Lane - granted

8<sup>th</sup> June 2015

  
Chairman 13/7/15



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## Appendix 1

### Chevening Parish Council

Jun-15

#### Cheques paid since May meeting to be ratified

Chq no	PAYEE	Total amount
22046	Broker network	2,100.36
22047	Play & Leisure	43,893.60
	Total	<u>45,993.96</u>

#### Cheques to be paid in June

MDH	1,305.54
UK Power Networks	26.46
Welham Jones	310.00
UK Office Direct	59.24
Total	<u>1,701.24</u>

#### Deposits in May 2015

Chevening Amblers	252.29
UK Power Networks	1,244.40
SDC	3,000.00
Waitrose	241.00
Cory	21,299.00
Welham Jones	620.00
Total	<u>26,656.69</u>

Mowing of open spaces  
Riverhead Angels  
Refund burial fees - Bland  
Stationery

Pitch Hire  
Refund  
Playground grant  
Playground collections  
Playground grant  
Burial fees Bland

A handwritten signature in black ink, appearing to be 'J Hayton', is located in the bottom right corner of the page.