



# Chevening Parish Council

## CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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**Members of the Council are summoned and members of the Public are invited** to attend an Ordinary Meeting of the Parish Council on  
**Monday 1<sup>st</sup> September 2025 at 7.30pm**  
at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

### AGENDA

1. **Apologies and Absences** - to receive and accept apologies for absence
2. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
3. **Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 7<sup>th</sup> July previously agreed by email
4. **Updates from KCC**. Cllr Williams to provide any updates and take questions from the Public
5. **Updates from SDC** SDC Councillors to provide any updates and take questions from the Public.
6. **Questions from the Public** – to receive questions from the public in attendance
7. **Open Spaces**
  - a) **Open Space Inspection**
    - i. **Christmas Tree** Is the Council happy to have the existing tree or supplement with a larger tree? If so It needs to be ordered from Newlands in October
    - ii. **Poplar trees on Chipstead Green**. Quote received to remove the epicormic stem growth from the trunks of the trees
  - b) **Playground Inspection** Annual inspection raised no issues Resurfacing should take place shortly
8. **Meeting Dates for 2026** To resolve the meeting dates for 2026
9. **Election of Working Parties, Representatives and Other Posts** to be revised following the election of Cllrs Moses and Lewis.
10. **Review of Clerk's pay**
11. **Correspondence Received and General Issues**
  - i. **Parking on Witches Lane** Concern raised by residents to Riverhead and Chevening PC's
  - ii. **Brickfield Lane** Damage to wall and road surface from lorries using the Lane
  - iii. **Update on meeting with Football Club** Confirmation of their much reduced usage on Saturday mornings as a condition of future use
  - iv. **Maintenance of Bridge, River and Surrounding Areas in Chipstead** request to remove part of the bank to widen the river back to it's previous width
12. **General Information and proposals for Future Agenda Items**
  - i. **Otford FC will be using Chipstead Common on Sundays** For information only
  - ii. **Update on Fort Halsted** Visit to see the proposals for Fort Halsted by Cllrs London & Moses
13. **Finance - Income Received and Cheques Payable** – to approve the payments for September and to review the Payments and Receipts for July and August
14. **Planning Applications**
  - a) Applications for consideration by the Council
  - b) Applications granted or refused – for review