



Chevening Parish Council

CHEVENING PARISH COUNCIL

Penny Cole - Clerk

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Members of the Council are summoned, and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on

Monday, 2nd March 2026 at 7.30pm

at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

AGENDA

1. **Apologies and Absences** – to receive and accept apologies for absence.
2. **Declarations of interest or lobbying** - members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously.
3. **Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 3rd November previously agreed by all Councillors.
4. **Updates from KCC** - Cllr Williams to provide any updates and take questions from Councillors and the Public.
5. **Updates from SDC** - SDC Councillors to provide any updates and take questions from Councillors and the Public.
6. **Questions from the Public** – to receive questions from the public in attendance.
7. **Annual Assembly 2026** – to confirm the arrangements.
8. **Open Space Inspection** – to update Councillors on any issues arising since the last meeting.
 - a) **Sailing Club Road** – to consider any quotes received following the installation of the parking bays and to consider any pothole repairs.
 - b) **Chipstead Rec** – to update the Council on the recent vertidrainage and to consider an email from Chevening Amblers.
 - c) **Coffin and Skip** – to consider an email from MDH.
 - d) **Chipstead Green** – to consider whether the Council would like to install a new Darent Valley Path information board.
 - e) **Chipstead Common** – to consider a request from residents to cut back some trees at the junction of Barnfield Road and Chipstead Lane.
 - f) **Trees on Chesterfield Drive Green** – to note the acceptance of a quote received from DRM Trees by the Chairman.

g) Offer of a Christmas Tree for the Green in Chesterfield Drive – to receive an update.

9. Correspondence Received and General Information

a) Chevening Park Enhancement Scheme – to consider a response from SDC Planning Enforcement.

b) Local Government Reform – to consider a response to the Government consultation.

c) Great British Spring Clean – to consider an email from Keep Britain Tidy and decide whether the Council would like to take part.

10. Pavilion – Cllr Leek to provide an update on works to the Pavilion

11. Utility Contract Retender – to consider any quotes received regarding the gas and electricity at the Pavilion and the streetlights contract.

12. Noticeboards – to consider any update.

13. Bus Shelter – to consider a quote for the bus shelter at the green opposite Chipstead Common (this has not previously been agreed by the Council).

14. KCC HIP – to consider the Council's draft Highways Improvement Plan to be submitted to KCC.

15. Voluntary and Community Awards – to consider whether the Council wish to nominate anyone for these awards.

16. Finance

a) Bank Accounts – to consider a progress report regarding the Council's bank accounts

b) Income received and cheques payable – to approve the payments for March and to review the payments and receipts for February.

c) Grant Request – to consider a request for funding from DAVSS.

17. Planning Applications

a) Applications for consideration by the Council.

b) To note any applications decided between meetings.

c) Applications granted or refused – for review.

d) Works to trees.

18. Progress Tracker and Items for Future Meetings – to note the progress tracker of Council decisions and discuss any updates and to agree any future agenda items.