



# Chevening Parish Council

**Minutes of the Ordinary Meeting of the Parish Council  
held on Monday, 3<sup>rd</sup> November at 7.30pm  
at the Pavilion, Chipstead Recreation Ground, Chevening Road, Chipstead  
TN13 2SA**

**Present:**

Cllr James London (Chairman)  
Cllr Allan de Turberville  
Cllr David Lewis  
Cllr Kevin Leek  
Cllr Clare Moses  
Cllr Jane Nielsen  
Cllr Lela Weavers  
Cllr Val Woodruff

**In attendance:**

Mrs Penny Cole	Clerk
Cllr Nigel Williams	SDC & KCC
Cllr Michelle Algar	SDC
Cllr Sandra Robinson	SDC
Charmaine Keatley	Chief Executive of KALC
Members of the Public	1

**154 Apologies and Absence**

Cllr John Eastwood gave his apologies for the meeting. These were accepted.

**155 Declarations of interest or lobbying**

There were no declarations of interests or lobbying.

**156 Minutes of Previous Meeting**

It was RESOLVED that the minutes of the meeting on 6th October 2025, be approved and signed by the Chairman as a correct record.

**157 Updates from KCC**

Cllr Williams gave a full report on KCC's stance on Local Government Reorganisation. He had previously shared some slides with the Parish Council. He felt there would be a democratic deficit with their proposal of one unitary Council. Councillors would be much busier, and he felt residents would then go to their Parish Council to get things done. It was likely that the election to the new Unitary would take place in 2027 in place of the district Council elections and would be in shadow form until April 2028. Cllr Williams also mentioned that there had been several Reform Councillors who had either been expelled or suspended from their Group. This has affected the work of some of the Committees.

Cllr Williams also gave a SDC update. The consultation for the Local Plan 2042 was now live and would end on 11<sup>th</sup> December. It was most important that residents and Parish Councillors book a slot at one of the pop-up sessions. Cllr Williams had spoken to residents about the proposed site in Chipstead Park. Infrastructure was a major part of the plan and would not be considered an afterthought. It was also most important that the Plan was delivered on time, or the Government could get involved.

### **158 Parish Council Co-option**

The clerk had only received one application from Mr Kevin Leek and had circulated his biography to all Parish Councillors. The clerk also confirmed that Mr Leek met the criteria to be able to stand as a Councillor. Cllr London proposed that Mr Leek be co-opted onto the Council and agreed by all Councillors.

### **159 KALC**

Cllr London welcomed Charmaine Keatley, the Chief Executive of KALC to the meeting. Charmaine discussed the work of KALC, what they offered to Parish Councils and gave a presentation of the current work KALC was doing on LGR to support Parish Councils. She confirmed that the current annual subscription for Chevening was £1464.60 pro-rated to £617.18 from November to March 2026. The price would increase from April 2026, the cost of which would be decided at the AGM in November. It was RESOLVED that the Council rejoin KALC with immediate effect.

### **160 Updates from SDC**

Cllr Algar mentioned that the food caddies would be coming in April and the wheelie bins in November – 180l for residual waste and 240l for recycling. Some Councillors who lived in Chipstead Village were concerned about where these bins would be placed as they had very small frontages.

Cllr Robinson discussed LGR, the vote of no confidence in the Leader of SDC and parking charges which had gone up by inflation only.

### **161 Questions from the Public**

There were no questions asked.

### **162 Open Spaces**

#### ***Open Space Inspection***

Cllrs Woodruff and Neilsen had collected some bulbs from Coblands using the money the Parish Council had on account and were planting these around the Parish. Cllr Lewis highlighted two benches around the lake that needed repairs. It was AGREED that the clerk be authorised to spend up to £100 to get these repaired. The barrel by the Green had been destroyed and needed to be removed. Cllr Lewis also suggested a new site for the coffin. Cllr Lewis would liaise with the clerk who would get a quote for this work. Cllr Leek would contact the police to discuss possible CCTV in Sailing Club Road and liaise with Cllr Moses.

#### ***a) River Darent***

The reeds had been cleared in the river. The contractor had sent an emailing highlighting an issue with the east side of the riverbank. Cllr Lewis confirmed that the bank had been like this for 10 years. It was agreed that no further action was necessary. The clerk informed Councillors that she was still waiting for a quote to clear the silt from the river. It was RESOLVED that the clerk accept a quote up to the value of £1,000.

**b) Recreation Ground**

Only one quote had been received for the Verti draining. The clerk would get another quote, and the item would be put on the January meeting agenda.

**163 Local Plan 2042**

Cllr Moses outlined her view of the local plan. Aspects of the plan were discussed including the number of houses required, green belt/grey belt and affordable housing. The Rivermere land had not been added to the plan. The clerk advised Councillors that each aspect of the site and each site would need to be commented on separately. It was agreed that an informal meeting would take place on 24<sup>th</sup> November at 7pm for Councillors to discuss in more detail. This would give the clerk time to respond to the Consultation on behalf of the Council.

**164 Highway Improvement Plan**

A resident had highlighted parking issues along Witches Lane. Councillors discussed the pros and cons of requesting yellow lines to be placed in certain sections of the road. It was agreed that no further action would be taken at this time as the Council had received only one complaint so far. There was also concern that installing yellow lines would cause displacement and potentially create another problem elsewhere.

**165 Correspondence Received and General Issues**

**i) Chevening Enhancement Scheme Roadworks**

The clerk informed the Parish Council that Dunton Green Parish Council had met with Cluttons regarding the lorries travelling through the village. This had now stopped as all the spoil had been collected from the small housing estate that Cluttons were using. There would likely be a meeting in the New Year at the next stage of the works. Cllr London requested the clerk to write to Cluttons to ensure Cllr Weavers was invited to this meeting. Councillors stated that they had seen brickwork, concrete blocks and plastics as part of the spoil being used. It was AGREED that the clerk contact Cluttons to ask whether this was the case and to also contact Sevenoaks District Council Enforcement team.

**ii) Clothing Bank**

Following a discussion on the merits of placing a clothing bank in the car park of the Rec it was AGREED not to proceed with this offer.

**166 General Information and proposals for Future Agenda Items**

**i) Remembrance Service**

The sea cadets would be reading the names of the fallen and Cllr London and Williams would be laying a wreath. Residents would gather at 103.0 for a 10.45 start. The clerk confirmed that the hall would be open in case of rain.

It was agreed that the clerk would look at potential costings for five noticeboards for consideration at the January meeting. Further discussions took place regarding the hut on the Common. This would also be discussed at the January meeting. The Tree of Light Service was discussed. The clerk would contact the three churches and invite them to attend the service and take part as per previous years.

Another accident had taken place at the Chipstead village junction on the A25.

## **167 Finance**

### **a) CIL**

The payment of £29,946.78 had been paid to the Parish Council for CIL receipts. This would need to be spent by March 2031. It was AGREED that this money would be used to pay for the extra parking spaces in Sailing Club Road.

### **b) Donation**

A request for a donation had been made by Baby Umbrella. It was felt that the amount of money requested was too high for the Parish Council to consider and the charity should look at requesting a large grant from a more suitable organisation. It was AGREED not to support Baby Umbrella with a donation.

### **c) Income Received and Cheques Payable**

It was AGREED that the payments for November be approved and the payments and receipts for October be noted.

## **168 Planning Applications**

The following application was discussed at the meeting:

25/02862/HOUSE, 20 Witches Lane – no objection.

The applications granted or refused were reviewed.

## **169 Progress Tracker**

The progress tracker on Council decisions was presented. The 20mh repeater signs were discussed. Cllr Williams would be approached for support on this.

The meeting closed at 22.01

Income Received and Cheques Payable – October 2025

Unity

08-Oct-25	B/P to: Spectulise	£360.00
08-Oct-25	B/P to: HMRC	£314.91
08-Oct-25	B/P to: HMRC	£812.91
08-Oct-25	B/P to: PSR Lighting	£360.00
08-Oct-25	B/P to: MDH Horticultural	£412.40
08-Oct-25	B/P to: Penny Cole	£97.60
08-Oct-25	B/P to: Judith Hayton	£9.99
08-Oct-25	B/P to: CJS Plants	£250.00
08-Oct-25	B/P to: Window Cleaner	£30.00
08-Oct-25	B/P to: KCPFA	£20.00
08-Oct-25	B/P to: Penny Cole	£1,718.87
08-Oct-25	B/P to: Play Inspection Co	£128.40
08-Oct-25	B/P to: Danni - Cleaner	£710.00
08-Oct-25	B/P to: JGC Sportsturf	£1,071.20
08-Oct-25	B/P to: MDH Horticultural	£420.00
08-Oct-25	B/P to: Oliver Hoad	£333.69
08-Oct-25	B/P to: Scribe	£208.80
08-Oct-25	B/P to: MDH Horticultural	£1,954.74
08-Oct-25	B/P to: KALC	£60.00
30-Oct-25	B/P to: Judith Hayton	£792.89
31-Oct-25	Unity Charges	£)8.40

Santander

30/10/2025	DIRECT DEBIT PAYMENT TO SSE ENERGY	£144.25
29/10/2025	DIRECT DEBIT PAYMENT TO SSE ENERGY	£137.69
28/10/2025	DIRECT DEBIT PAYMENT TO OMNI WASTE	£21.60
24/10/2025	DIRECT DEBIT PAYMENT TO VALDA ENERGY	£11.96
24/10/2025	BANK GIRO CREDIT REF SDC GENERAL ACCOUNT	£29,946.78
20/10/2025	DIRECT DEBIT PAYMENT TO CASTLE WATER LTD	£9.26
16/10/2025	DIRECT DEBIT PAYMENT TO CASTLE WATER LTD	£71.43
14/10/2025	FASTER PAYMENTS RECEIPT REF.WELHAM JONES SHEAD FROM WELH FUNERAL	£355.00
11/10/2025	CHARGES FROM 2025-08-22 TO 2025-09-21	£7.50
10/10/2025	DIRECT DEBIT PAYMENT TO OCTOPUS ENERGY	£54.64
06/10/2025	BANK GIRO CREDIT REF HMRC	£2,634.03
01/10/2025	DIRECT DEBIT PAYMENT TO GOCARDLESS REF KENTCABLES	£30.00

NOVEMBER 2025 PAYMENTS

Unity Bank

1456	MDH Horticultural Services	Open Spaces	£1,628.95	£325.79	£1,954.74
1457	HMRC	Tax & NI	£429.81	£0.00	£429.81
1458	P Cole	Salary	£1,603.67	£0.00	£1,603.67
1459	MDH Horticultural Services	Gang mowing	£343.67	£68.73	£412.40
1460	P Cole	Expenses	£27.88	£3.64	£31.52
1461	JGC Sportsturf	Cricket Square	£892.67	£178.53	£1,071.20
1462	PSR Lighting	Replace photocell on column 81	£300.00	£60.00	£360.00
1463	SLCC	Annual Membership	£240.00	£0.00	£240.00
1464	Damian Killick	Window Cleaning - pavilion	£30.00	£0.00	£30.00
1465	Sevenoaks Volunteer Transport	Donation	£200.00	£0.00	£200.00
1466	DRM Trees	Trees by river and poplar trees	£500.00	£100.00	£600.00
1467	MDH Horticultural Services	Winter grass cutting at the Rec	£200.00	£40.00	£240.00
1468	FCS Vegetation Care & Control	Reed Clearing along River Darent	£175.00	£0.00	£175.00
					£7,348.30