



Chevening Parish Council

CHEVENING PARISH COUNCIL

Penny Cole - Clerk

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Members of the Council are summoned, and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on
Monday 6th October 2025 at 7.30pm
at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

AGENDA

- 1. Election of Chairman of the Council**
- 2. Election of Vice Chairman of the Council**
- 3. Apologies and Absences** - to receive and accept apologies for absence.
- 4. Declarations of interest or lobbying** - members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously.
- 5. Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 1st September previously agreed by email.
- 6. Updates from KCC** - Cllr Williams to provide any updates and take questions from the Public.
- 7. Updates from SDC** - SDC Councillors to provide any updates and take questions from the Public.
- 8. Questions from the Public** – to receive questions from the public in attendance.
- 9. Councillor Vacancy** – to receive an update following the resignation of Cllr Williams.
- 10. Open Spaces**
 - a) **Open Space Inspection** – to update Councillors on any issues arising since the last meeting.
 - i. **Poplar trees on Chipstead Green** – to note that MDH have applied to Sevenoaks District Council for the works to the trees to be completed.
- 11. Meeting Date for the Annual Assembly 2026** - the clerk to provide an update.
- 12. Burial Grounds Rules** - to review the current Rules and amend where necessary as requested by Councillors at the September meeting.
- 13. Noticeboards** – to further consider whether the noticeboards require varnishing or replacing.

14. Correspondence Received and General Issues

- i. **Local Government Reorganisation** – to consider a response to the letter from the Leader of Sevenoaks District Council
- ii. **Summer Family Fun Days** – to consider an email from Sevenoaks District Council regarding the evaluation of the Summer Family Fun days.
- iii. **Pavilion on Common** – to consider an email from the Handyman regarding potential lighting of the Pavilion at night.
- iv. **Salt Bag** – to consider an email from KCC offering a salt bag to the Parish Council.
- v. **Chevening Enhancement Scheme Roadworks** – to note an email sent from the clerk of Dunton Green Parish Council to George Back of Cluttons.
- vi. **Parkland Bunds and Covers Farm** – to note a newspaper article sent by the previous clerk.

15. General Information and proposals for Future Agenda Items

- i. **Remembrance Day Service** – to discuss the arrangements for the service to be held on Sunday, 9th November.

16. Finance

- i) AGAR – to note that the audit of the Council's accounts has been concluded and that the Annual Governance and Accountability Return is available for inspection by any local government elector of the area of the Council, a notice of which has been posted on the Council's main noticeboard.
- ii) To consider a request for a grant from Sevenoaks Volunteer Transport Group
- iii) Income received and cheques payable – to approve the payments for October and to review the payments and receipts for September.

17. Planning Applications

- a) Applications for consideration by the Council.
- b) Applications granted or refused – for review