



Chevening Parish Council

CHEVENING PARISH COUNCIL

Penny Cole - Clerk

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Members of the Council are summoned, and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on

Tuesday, 7th April 2026 at 7.30pm

at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

AGENDA

1. **Apologies and Absences** – to receive and accept apologies for absence.
2. **Declarations of interest or lobbying** - members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously.
3. **Minutes of Previous Meeting** - to agree and sign the minutes of the meeting held on 2nd March 2026
4. **Updates from KCC** – Cllr Williams to provide any updates and take questions from Councillors and the Public.
5. **Updates from SDC** - SDC Councillors to provide any updates and take questions from Councillors and the Public.
6. **Questions from the Public** – to receive questions from the public in attendance.
7. **Annual Assembly 2026** – to confirm the arrangements and distribution of the agenda and papers.
8. **Chipstead Common Hut** – to consider the use of the hut by the Sevenoaks Men’s Shed.
9. **Open Space Inspection** – to update Councillors on any issues arising since the last meeting.
 - a) **Tree inspection** – to consider a quotation from Treecraft to carry out an inspection of all the Councils trees and any further information provided.
 - b) **Sailing Club Road** – to consider any necessary pothole repairs.
 - c) **Sailing Club Road/River Darent** – to confirm the clerk’s actions and approval of the quote to remove the tree that had fallen into the garden of 2 Darent Close.
 - d) **Various works to Trees and Bushes** – to consider a quote from DRM Trees to cut back the bushes on the Common at the corner of Chipstead Lane and Barnfield Road and to cut back a branch of the tree that is overhanging the Pavilion.
 - e) **Offer of a Christmas Tree for the Green in Chesterfield Drive** – to receive an update and confirm the quote.

f) Chipstead Lake Dragon Boat Race – to consider an email from the organisers of the annual Dragon Boat Race to be held on 31st August and any parking management required.

10. Correspondence Received and General Information

a) Chevening Park Enhancement Scheme – to consider any further action.

11. Pavilion – Cllr Leek to provide an update on works to the Pavilion

a) Legionella Testing – to confirm the quotation received and agreed outside the meeting and to receive an update.

b) Gas and Electric Contract – to confirm the updated quote agreed outside the meeting which was increased due to external events and to update the Council on information provided by Octopus Energy.

c) Lighting – to consider a quotation received from Phase Electrical on minor works to be carried out to the lighting in the Pavilion following their inspection report.

d) Pavilion Hire – to consider a request for the use of the Rec and Pavilion from the Chevening School PTA.

12. Streetlighting Contract – to confirm the updated quote agreed outside the meeting with SSE.

13. KCC HIP – to consider whether the Council wishes to add any extra items to the HIP.

a) Chipstead High Street and Square – to consider an email from a resident identifying issues with parking and speeding.

b) Wheatsheaf Hill/B2042 – to consider a request from a resident for signage to warn drivers of deer following several accidents.

14. Finance

a) Bank Accounts – to consider an update regarding the Council's bank accounts.

b) Income received and cheques payable – to approve the additional payments for March and new payments for April, and to review the payments and receipts for March.

c) Grant Request – to consider a request for a grant from the Darent River Preservation Society.

15. Planning Applications

a) Applications for consideration by the Council.

b) To note any applications decided between meetings.

c) Applications granted or refused – for review.

d) Works to trees.

16. Progress Tracker and Items for Future Meetings – to note the progress tracker of Council decisions and discuss any updates and to agree any future agenda items.